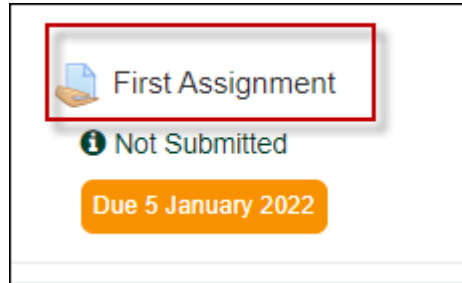


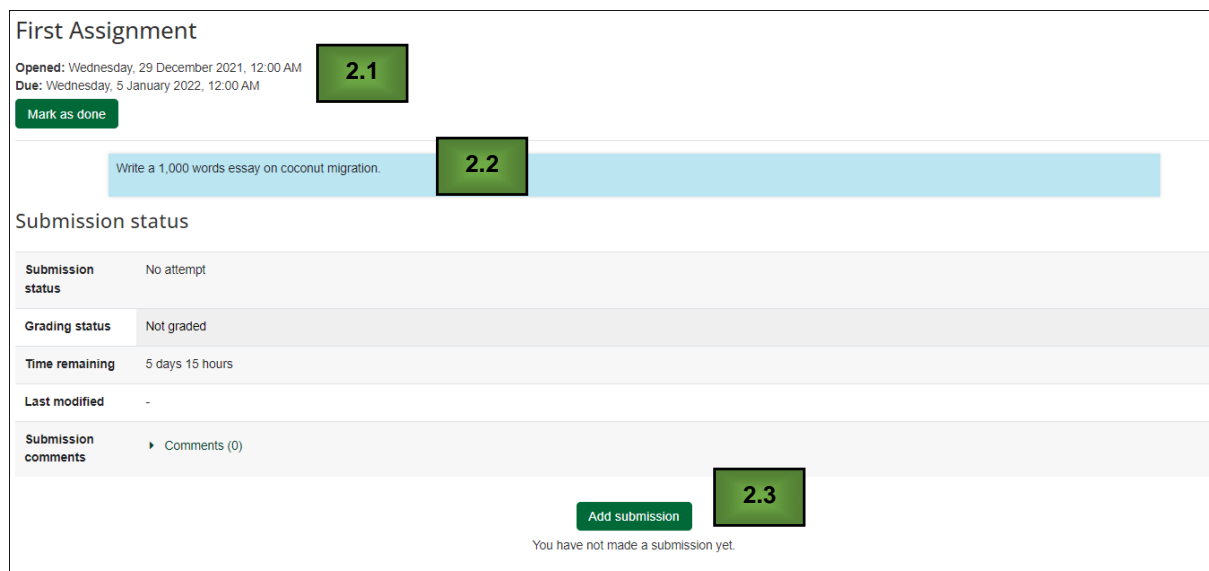
How to Submit an Assignment

Submitting an Assignment

To submit an essay, first we will have to click the link to the submission box in the course website.



1. Once we have clicked the assignment link, we will be transferred to a webpage with details on the assignment and an option to add our assignment.

A screenshot of the assignment details page. The title is 'First Assignment'. Below the title, it says 'Opened: Wednesday, 29 December 2021, 12:00 AM' and 'Due: Wednesday, 5 January 2022, 12:00 AM'. There is a green button labeled 'Mark as done'. Below this, there is a light blue bar with the text 'Write a 1,000 words essay on coconut migration.' and a green box labeled '2.2'. Below the bar, there is a 'Submission status' section with a table:

Submission status	No attempt
Grading status	Not graded
Time remaining	5 days 15 hours
Last modified	-
Submission comments	Comments (0)


At the bottom, there is a green button labeled 'Add submission' and a green box labeled '2.3'. Below the button, it says 'You have not made a submission yet.'

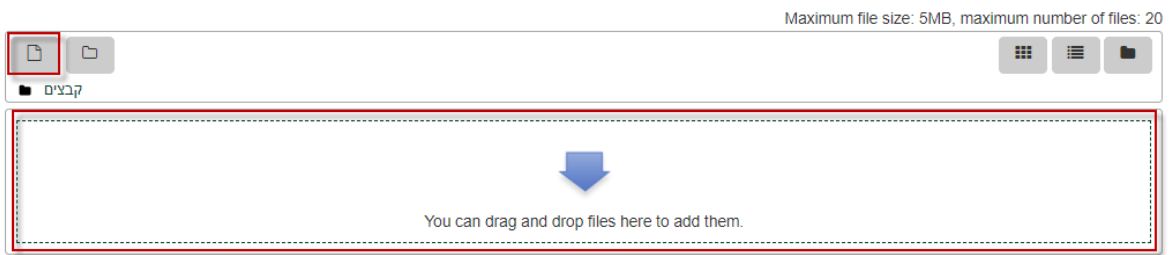
2.1 Assignment creation and due date

2.2 Assignment's description. It should be noted that oftentimes the description will be included in a separate file.

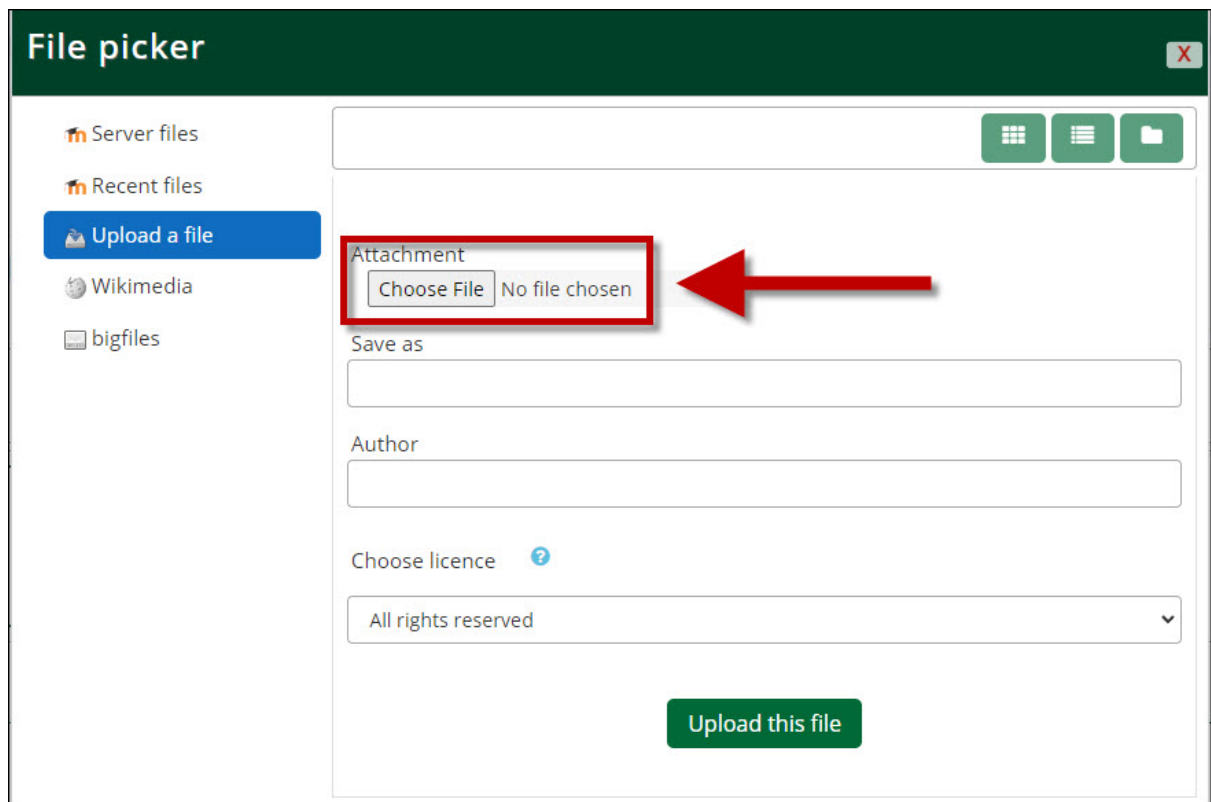
2.3 Add submission button

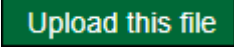
2. Once we have clicked the add submission button, we will be transferred to the submission page.

3. Now, we will be able to upload our submission file either through the  button or by dragging the file to the rectangle highlighted below:



4. If we choose using the “Add” button, a window will be opened where we can press the “browse” button. Pressing the button will prompt our browser to open the file explorer program in our computer, where we will be able to choose a file to upload.



5. One we have chosen a file, we can press  to upload.

6. It should now be apparent that we have uploaded the submission file to Moodle.

First Assignment

Opened: Wednesday, 29 December 2021, 12:00 AM
Due: Wednesday, 5 January 2022, 12:00 AM

Mark as done

Write a 1,000 word essay on coconut migration.

This submission is genuinely mine, it was written by me and I take full responsibility for its authenticity.
This assignment is my work, in exception to where I have acknowledged the use of the works of others.

I am aware and in full agreement that this assignment may be examined by 'Originality Group' in order to detect plagiarism and I accept the [terms of this examination](#).

File submissions Maximum file size: 5MB, maximum number of files: 20

קבצים

Login Instru...

« PREVIOUS ACTIVITY NEXT ACTIVITY »

Save changes Cancel Jump to...

7. Finally, we will press **Save changes** to submit our file.

8. In the next screen, we should be able to see that our file has been submitted. We can also either edit or remove our submission by pressing **Edit submission** or **Remove submission** respectively.




First Assignment

Opened: Wednesday, 29 December 2021, 12:00 AM
Due: Wednesday, 5 January 2022, 12:00 AM

✓ Done

Write a 1,000 word essay on coconut migration.

Submission status

Submission status	Submitted for grading		
Grading status	Not graded		
Time remaining	5 days 12 hours		
Last modified	Thursday, 30 December 2021, 11:41 AM		
File submissions	<table><tr><td> Login Instructions- students.docx</td><td>30 December 2021, 11:41 AM</td></tr></table>	 Login Instructions- students.docx	30 December 2021, 11:41 AM
 Login Instructions- students.docx	30 December 2021, 11:41 AM		
Submission comments	▶ Comments (0)		


Edit submission

Remove submission

You can still make changes to your submission.

9. Once the assignment has been graded, we will be able to view the grade feedback by entering the assignment.

Feedback

Grade	98.00 / 100.00
Graded on	Thursday, 30 December 2021, 11:48 AM
Graded by	 [Name]
Feedback comments	Marvelous job!